

МИНИСТЕРСТВО ОБРАЗОВАНИЯ И НАУКИ  
РОССИЙСКОЙ ФЕДЕРАЦИИ  
ФЕДЕРАЛЬНОЕ ГОСУДАРСТВЕННОЕ БЮДЖЕТНОЕ  
ОБРАЗОВАТЕЛЬНОЕ УЧРЕЖДЕНИЕ  
ВЫСШЕГО ПРОФЕССИОНАЛЬНОГО ОБРАЗОВАНИЯ  
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ЭКОНОМИКИ И СЕРВИСА»

**Э. К. ВАЛИАХМЕТОВА**

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Пособие нацелено на отработку и закрепление навыков устной и письменной речи на английском языке. Упражнения построены на базе общей, деловой и научной лексики и призваны научить писать научные письма, аннотации, резюме и рефераты прочитанного, составлять доклад и сообщение по теме специальности, описывать графики, схемы и таблицы.

Предназначено для аспирантов и научных работников и всех изучающих английский язык.

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## PART I SPEAKING PRACTICE

### I. Answer the following questions:

1. What is your name (surname, first name, patronymic)?

My name is...

I am ...

2. How do you spell it?

I spell it as ...

Its spelling is ...

3. How old are you?

4. What do you do?

I am a ...

I work as a ... at ...

5. Are you married?

I am married/ single/ divorced/ separated.

I've got a wife/ husband.

Her/ his name is ...

She/ he is ... years old.

She/ he works as/ is a ...

6. Have you got children?

I've got a daughter/ son.

Her/ his name is ...

She/ he is ... years old.

She/ he goes to school/ kindergarten.

7. How do you spend your free time?

I read books (scientific, historical, detective stories, fictions, adventure novels, love stories.). My favourite writer/ author is ...

The last book I read is ...

I like sports (climbing mountains, travelling, hunting, fishing, skiing, skating, playing basketball/ volleyball/ tennis/ football/ hockey/ chess/ draughts...).

I am interested in arts. I like dancing, singing, listening to music, playing the piano/ guitar/ violin ..., drawing, collecting stamps/ coins.

I am fond of needlework: knitting, sewing.

### Speaking about yourself.

*Example: My name is Gareeva Marina Damirovna. I spell my name as M A R I N A. I am twenty-four. I work as an assistant lecturer at Ufa State University of Economics and Service. I am married. My husband's name is Igor. Igor is twenty-*

six. He is a businessman. We've got a son. His name is Victor. He is two. He stays home with a baby-sitter. We spend together our spare time. We play with our kid, go to the park or visit our parents. And I have hobbies. I like reading. I like Victoria Tokareva's novels. The last her book I read is *Ты есть*. It is a melodrama about love and treachery. Besides I like sport. I've been playing tennis since 2002. I go to the training twice a week – on Monday and Friday. And I am fond of dancing.

## II. Answer the following questions:

1. Where are you from?

I am from ...

I was born in ...

My native town is ...

2. What can you say about your town?

Big/small, industrial/cultural/educational

There are many/ a few parks, squares, flower-beds

Plants, factories, enterprises

Kindergartens, schools, technical schools, universities

3. Where do you live in Ufa?

My address is ... (*house, street, apartment/ flat*)

I live at ...

4. What sort of flat have you got?

Big/ small, light/ dark, a hall, a kitchen, a balcony, a bathroom, a lavatory, a living-room, a dining-room, a study, a bedroom.

Look onto the South/North/East/West

5. What is your telephone number?

253-44-78

(*two-five-three-double four-seven-eight*)

## Speaking about your native town.

**Example:** *I am from Birsk. It is a small green town to the north of Ufa. It is situated on the high bank of the Belaya. It is not big. There are only few enterprises in it. The branches of some universities are located in Birsk. But there are many technical schools in my native town. Many specialists of the agrarian sector are trained there. There are a lot of shops in the town. And there are a few monuments. The most popular of them is the monument to the founder of Birsk. It represents a man with a dog lying at his feet. You can see it in the central square. My native town is very green and clean. There are trees and flower-beds with beautiful flowers everywhere.*

### III. Answer the following questions:

1. What higher school did you graduate from?  
Bashkir State University  
Bashkir State Agrarian University  
Ufa State Technical University  
Ufa State Oil University  
Ufa State University of Economics and Service
2. When did you live the university?  
I graduated from it in .../last year/...years ago  
I left it ...
3. What subjects were you good at the university at?  
Chemistry, Organic Chemistry, Inorganic Chemistry, Maths, Physics, Classical Mechanics, Economics, Accounting, History, Philosophy, Sociology, English, Natural Science
4. Were you a member of the students' scientific society?
5. Did you take part at a students' scientific conferences?

### Speaking about your studies at the university.

*Example: In 2005 I entered Bashkir State University, Economics Department. I liked it very much. My group-mates were very friendly. And we spent our time together. At the university we studied many subjects – Philosophy, History, English, Maths, Sociology, Natural Science, Economics, Management and many others. I liked all the subjects. But I was especially good at Economics. I attended the meetings of the students' scientific society. They were held once a week. We discussed many problems of the present economy and prepared reports. When a student I took part at students' conferences – in 2010 and 2011. I spoke about the economic problems of Bashkiria. Last year I graduated from the university and became a specialist.*

### IV. Answer the following questions:

1. Where do you work?  
I work as at a/the ...
2. What time do you start your work?  
I start my work at ...  
My working day starts at ...
3. What time do you stop your work?  
I stop working at ...  
My working day stops at ...
4. Do you get on all right with your colleagues?